

Board Meeting
March 12, 2024

The meeting was called to order by Chair Jennifer Meyer.

Flag Salute

Attendance: Chair Jennifer Meyer, Supervisor Paul Travis, Supervisor Mona Mathews, Supervisor Jeff Whyte, and Supervisor Megan Bischel.

Adopt Agenda: Supervisor Mona Mathews made a motion to adopt agenda.
Supervisor Paul Travis seconded. All voted yes, motion carried.

Approve Minutes: February 13th meeting minutes:

- A. Supervisor Mona Mathews made a motion to approve February 13, 2024 Town Board meeting minutes. Chair Jennifer Meyer seconded the motion. All voted yes, motion carried.

Visit Eau Claire:

- A. Dana Crosson from Visit Eau Claire was in attendance to distribute report. Dana mentioned to Board that she will try to send report electronically next Month. Benny Anderson has resigned from Visit Eau Claire.

Comp Plan:

- A. Conditional Use Permit (CUP); McIntyre, 6178 W. Cameron St. 1.963 acres, addition of a 14 x30 pole building; Zoning Code RH; EC CTY Title 18 18.41.010 Accessory Uses & Structures: Comp Plan met and found no Issues with this CUP.
Chair Jennifer Meyer made a motion to approve the CUP.
Supervisor Mona Mathews seconded the motion. All voted yes, motion carried.

Park Commission:

- A. March 6, 2024, meeting update: Chair Jennifer Meyer gave an update on March 6th meeting. Beaver Creek would like to have some events at Conservancy. Chair Jennifer Meyer brought up putting a sign up regarding burning in the fire pit. Supervisor Mona Mathews mentioned putting a QR code out at Conservancy for people to scan and read burning restrictions and if it is safe to burn.
- B. Pavilion at Conservancy: Supervisor Jeff Whyte did receive a quote from Buesser Concrete for the Pavilion, quote was for \$6,710.00.

Fire Station #3:

- A. Battalion Chief Eddy Yates was not in attendance. Supervisor Paul Travis and Supervisor Megan Bischel gave an update. They did have a Shed fire in Pleasant Valley. Also had, Wild Land Training, this was a grass fire and it went towards a house. It is dry outside right now, so fire danger is high. Family Fun night at the Fire station, will be this Sunday, March 17th at 5pm. Awards Banquet will be April 5th at the Moose Lodge. HSHS Sacred Heart Hospital will be closing March 22nd. EMS, Firefighters, and police will be there for the closing.

Roads:

- A. County Line Rd./Dennis Mack Cedar Corp: Dennis Mack from Cedar Corp was in attendance and mentioned that they did meet with Haas and Menards. They are still waiting to hear back from them if they will help with project. Need to get moving on this project. First have to decide if Town needs to purchase land and then get the project out for bids.
- B. Weight limit restrictions lifted Monday, March 4, 2024.
- C. "Method of deployment" to Wis DOT Bureau of Structures for the Town Small Bridge/Culvert Inventory due April 15, 2024: Town will have to inventory culverts and bridges. Town can either hire it done or have the County do the work and then have to replace any with issues. First step is to get them all inventoried. Town will be reimbursed \$100 to locate and inventory each culvert/bridge and \$350 to inspect. Dennis Mack from Cedar Corp mentioned to the Board that he has already worked on this for another town. Supervisor Mona Mathews made a motion to hire Cedar Corp. for the Small Town Bridge/Culvert deployment, to inventory all culverts. Supervisor Megan Bischel seconded the motion. All voted yes, motion carried.
- D. Road Maintenance: Town needs to look at which roads will need work this year. ATV route within Eau Claire County, still working on which roads and mapping.

Metropolitan Planning Organization (MPO)

- A. Next meeting May 1, 2024:
- B. Discussion of MPO presentation at a future Town Board meeting:
Chair Jennifer Meyer would like to have Eric Anderson present at next Town Board meeting.

West WI Telcom Meeting update: West WI Telcom held a meeting with Town Residents regarding Broadband on Tuesday, March 5, 2024. Map of area they are working on is in the office for anyone to look at.

Eau Claire County Humane Association :

- A. New Building tour: Letter was given to each Board if they would like to attend.
- B. Mill Meadows off leash complaint: Resident living on West Folsom made a complaint Regarding dogs off leash being left to run. This is Eau Claire City property and they will have to be contacted when a dog is running off leash.

Underground Utilities:

- A. Xcel Energy to suspend utility pole at 6302 Texaco Drive, start date 04.01.24.

Review/Approval Bills:

- A. Monthly Payables: Report was distributed by Clerk.
Will have to add Comp Plan Commission pay for Board Members and also have to pay Chair Jennifer Meyer for expense report.
Chair Jennifer Meyer made a motion to approve payables as presented to Board and to add the Comp Plan pay and Chair’s expense report totaling \$350.00.
Seconded by Supervisor Jeff Whyte. All voted yes, motion carried.

Treasurer Report –

- A. Treasurer John McLaughlin distributed his report to the Board. John McLaughlin mentioned that Financial Report Form CT has been filed with WI Dept of Revenue. Money has been transferred to Nicolet Bank for new checking account. Left the ARPA funds in the Bremer Checking account.

Licenses:

- A. No licenses or permits to approve.

Town Properties:

- A. Transfer Station Updates: James Mattson all set to work.
- B. Town Hall – No issues
- C. Board Supervisor Training: Chair Jennifer Meyer to attend Spring Road School 2024.
- D. Annual Meeting on April 16th, 6pm? Board agreed on 6pm for Annual Meeting

Scheduled Town Meetings/Events:

- Tuesday, April 2, 2024, **Spring Election** 7:00am to 8:00pm at the Union Town Hall
- Wednesday, April 3, 2024, Park Commission Meeting, 9:30am Union Town Hall
- Thursday, April 4, 2024, Comp Plan Meeting, 6:30pm, Union Town Hall
- Tuesday, April 9, 2024, Town Board Meeting, 6:30pm, Union Town Hall
- Tuesday, April 16, 2024, Annual Meeting, *6:00pm, Union Town Hall

Adjourn

This Board meeting was adjourned at 8:17pm. Supervisor Mona Mathews made a motion to adjourn, and Chair Jennifer Meyer seconded the motion.